



# Fire Department Event Request



We are happy to visit your special event! Block parties and corporate events are a great way for kids and adults to get a close up look at what Minooka Fire Protection District has to offer. Anyone interested in a block party or corporate event must contact the Village of Minooka for their rules and procedures **before** setting up a Fire Department Request with the Fire District. Keep in mind, due to emergencies we cannot guarantee that the fire units will be available. Requests are on a first come, first serve basis. Visits are limited to one hour. Also, due to limited availability, Minooka Fire will not do birthday parties. We need a minimum 14 day notice prior to event.

If you have any questions or to drop off the request form (see address at bottom), our Administration office is open Monday-Friday, 8am-4pm., (815) 467-5637.

Please fill in all information: Today's date: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Time of Event: \_\_\_\_\_ to \_\_\_\_\_

Address of Event: \_\_\_\_\_

Estimated Attendance: \_\_\_\_\_ Kids \_\_\_\_\_ Adults

Contact Person: \_\_\_\_\_

Contact Person Phone Number: \_\_\_\_\_

Contact person email: \_\_\_\_\_

*\* Contact person information will not be shared. For office use only.*

Return to:

Minooka Fire Protection District  
 Attn: Event Request  
 7901 E. Minooka Rd  
 Minooka, IL 60447

Or fax to:  
 815-467-5453